

NOTICE INVITING TENDER	
केवलनिविदामोड	
TENDER MODE ONLY	
संगठनकाप्रकार Type of Organization	सेवाप्रदाता (विमाननउद्योग) Service Provider (Aviation Industry)
निविदाशीर्षक Tender Title	कीआपूर्तिऔरसंपर्कक्लीनर SUPPLY OF WATER PROOF EMERY PAPER & PLASTIC BUBBLE SHEET
निविदासंदर्भसंख्या Tender Ref. No.	2526/पीएचएल/डब्ल्यूआर/मैट/एलपी/टीई-01 2526/PHL/WR/MAT/LP/TE-01
उत्पादश्रेणी Product Category	उपभोज्य Consumable & SPARES
उपश्रेणी Sub Category	WATER PROOF EMERY PAPER & PLASTIC BUBBLE SHEET
निविदामूल्य Tender Value	लगभगरुपये - Rs.58,000/- + GST@18% Approx. Rs.58,000/- + GST@18%
निविदाप्रकार Tender Type	निविदा Tender
बिडिंगकाप्रकार Type of Biding	सिंगलबिडिंग Single Biding
स्थानदर्जकर Enter Location	विलेपार्ले (प), मुंबई 56 Vile Parle(W), Mumbai 56
पहलीघोषणातिथि First Announcement Date	17.04.2025
दस्तावेजसंग्रहकीअंतिमतिथि Last Date of Document Collection	08.05.2025
जमाकरनेकीअंतिमतिथि Last Date of Submission	08.05.2025 till 1430 hours
खुलनेकीतिथि Opening Date	08.05.2025 at 1500 hours
कार्यविवरण Work Description	कीआपूर्तिऔरसंपर्कक्लीनर SUPPLY OF WATER PROOF EMERY PAPER & PLASTIC BUBBLE SHEET
पूर्वयोग्यता Pre-Qualification	NA
पूर्वबिडमीट Pre Bid Meet	NA
क्षेत्र Sector	विमानन noitaivA
अधिकजानकारीकेलिएसंपर्ककरें For further information, contact	Name: MRS.REJINA/MR.AYUSH GUPTA. TELEPHONE NO. 26261809/26261804
पता Address	संयुक्तमहाप्रबंधक (अभियांत्रिकी/सामग्री) पश्चिमक्षेत्र, पवनहंसलिमिटेड, जुहूहवाईअड्डा, एस.वी.रोड, (विलेपार्ले), प JGM (MATERIALS) WR, PAWAN HANS LIMITED, JUHU AERODROME, S.V. ROAD, VILE PARLE (W), MUMBAI 400 056

**To,
M/S**

Dear Sir/Madam,

Pawan Hans Ltd. invites quotation for SUPPLY OF WATER PROOF EMERY PAPER & PLASTIC BUBBLE SHEET. SOR has been divided into three Parts A & B, the details of the same is attached as Annexure – 1 Schedule of Rates (SOR). Bidder are advised strictly to quote rates in SOR format attached.

TERMS & CONDITIONS:				Remarks if Any												
<ul style="list-style-type: none"> • Material shall be delivered on FOT basis including Loading, unloading, P&F, Transportation up to PHL stores Mumbai. • Tax if any. • Contractual Delivery Schedule: <table border="1"> <thead> <tr> <th>Sr. No</th> <th>Item Description</th> <th>Delivery Schedule</th> <th>Sample Inspection</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>PART A - PLASTIC BUBBLE SHEET</td> <td>30 days from the date of issue of PO.</td> <td>Applicable</td> </tr> <tr> <td>2.</td> <td>PART B - WATER PROOF EMERY PAPER</td> <td>15 days from the date of issue of PO.</td> <td>Applicable</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • LD clause: Shall be applicable. • Warranty: Shall be applicable. • Payment Terms: 100% payment incl GST shall be made within 30 days after successful delivery of material at site. • AAI GATE PASS FOR VEHICLE AND LABOUR AND DRIVERS TO BE COMPLETED AS PER RULES BY THE SUPPLIER. <p>OTHERS:</p>					Sr. No	Item Description	Delivery Schedule	Sample Inspection	1.	PART A - PLASTIC BUBBLE SHEET	30 days from the date of issue of PO.	Applicable	2.	PART B - WATER PROOF EMERY PAPER	15 days from the date of issue of PO.	Applicable
Sr. No	Item Description	Delivery Schedule	Sample Inspection													
1.	PART A - PLASTIC BUBBLE SHEET	30 days from the date of issue of PO.	Applicable													
2.	PART B - WATER PROOF EMERY PAPER	15 days from the date of issue of PO.	Applicable													
<p>Note: No price variation /escalation shall be permitted during the entire period of DELIVERY. No escalation in rates on any account shall be permitted during the contract period. Bidders are requested to quote accordingly.</p> <p>The prealert documents has to be sent to our LP Section/CHA before dispatch of item. & final delivery up to PHL store at Vile Parle including loading & unloading.</p>																

PLEASE NOTE:

- The vendors are requested to get their firms registered with BCAS (bureau of civil aviation security) so as to get the airport entry pass to their representative easily.
- The vendor's vehicles entering into the premises for delivery or collection of goods will be charged as per the rate schedule given by airport authority of India security.
- The rates are as follows which has to be paid to airport of authority of India by the supplier.
 - Big truck Rs. 311/ per entry/day or current applicable charges.
 - Small truck Rs. 311/ per entry/day or current applicable charges.
 - Small tempo Rs. 311/ per entry/day or current applicable charges.

- The vendor has to send the necessary application to security personnel of airport authority of India in advance and get the permit for vehicles and their representatives and comply all the procedures.
- The above charges mentioned are as on date, or whatever applicable charges of latest circular of AAI is to be paid by the supplier.

TERMS AND CONDITIONS:

1. This is a ZERO deviation bidding process. Bidder is to ensure compliance of all provisions of the bidding document and submit their bid accordingly. Bids with any deviation to the bid conditions shall be liable for rejection.
2. You are requested to forward quotations for above item in a sealed envelope indicating Price, Delivery Schedule, Validity of Quotation, Payment Terms etc on or before due date and due time.

Quotation should be submitted in attached SOR format (Annexure – 1 to this tender document only, failing which the quotation will not be considered.

3. Quotation must be firm and should be Valid for a minimum period of 60 Days from the Date of Opening.
4. Bidder need to furnish their details in attached format at Annexure -2 (Bidder General Information) along with other required documents.

5. EVALUATION METHODOLOGY

- a) Price Evaluation will be carried out on Overall lowest cost basis & part wise basis.
- b) Each part in the SOR will be evaluated separately.
- c) Bidder are requested to quote all the line items of respective parts.
- d) Total value for evaluation will be considered inclusive of GST in the prize bid.

6. AWARD METHODOLOGY

- a) PHL will award the contract (100% scope of work) to the successful Bidder part wise whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid on Overall lowest cost basis part wise.
- b) In case if there is tie in L-1 the bidder/s than PHL will ask bidders to provide the discounted offer and bidder provided maximum discount shall be declared as L1.
- c) PHL reserves the rights to provide the sample from L1 bidder for testing without any additional cost to PHL (If required). After approval of the sample from concerned user department, the contract shall be awarded to L1 bidder.
- d) In case sample from L1 bidder get rejected, then PHL will ask other bidder L2, L3 rank wise for providing the sample, accordingly after approval from the concerned department, order shall be placed to next successful bidder.

7. GST Registration Number/type may please be indicated on your Bids along with PAN copy.
8. Bidders shall submit bid in Indian Rupees only.

9. Liquidated Damages:

Time and date of delivery of the stores shall be the essence of the Contract. Should the contractor fail to deliver the stores within the stipulated period for such delivery or dispatch the purchaser shall be entitled to withhold payment until the whole of the stores have been supplied. After expiry of delivery date, LD will be recovered @ 0.5% (half percent) of the price of any stores which the contractor has failed to deliver or dispatch aforesaid for each and every week or part of a week subject to maximum 10% of the contract value.

10. The quotation must be submitted keeping in mind our standard payment terms, i.e., after Receipt and Acceptance of item/s at our stores within 30 days.

11. Printed Terms and Conditions on letter heads or quotation form of tenderers shall not be applicable.

12. PHL Reserves the right to reject all (or) any of the tenders or to accept the tender either in full or in part without assigning any reason.

13. The supplier must send an acknowledgement of order to PHL in case we do not receive any letter of acknowledgement, it will be presumed that supplier have accepted our purchase order with all the terms and conditions mentioned therein and will supply the material as per delivery schedule.

14. Bidder need furnish the below mentioned details for releasing payment:

- a) Commercial invoice in triplicate.
- b) Packing List.
- c) LR copy / Delivery challan.
- d) Copy of work order.
- e) Please mention the details for E-payment comprising of Bank Name, Bank Address, Bank code, Branch Code, RTGS/IFCS, MICR Code, Pan, TAN and TIN numbers and Current Account Number in your quotation. (Also submit a copy of one cancelled cheque along with your bill).

15. The quotations received as on **08/05/2025** (Till **14:30** Hrs.) will be opened by the tender opening committee on at **15:00** Hrs. Details of Tender Enquiry is also available on our website www.pawanhans.co.in.

16. You can contact us on telephone no. 26261809/26261804 (Mrs. Rejina/ Mr. Ayush Gupta for any clarification before submission of quotation.

17. Quotation should be submitted in a properly sealed envelope addressed to:

JGM (Engg /Materials) WR,
Pawan Hans Limited,
Juhu Airport, Vile Parle (W),
Mumbai 400 056

Invariably quoting reference on the cover, i.e. Tender Notice No., Due date and date of opening

For & on Behalf of
Pawan Hans Ltd.,

Authorised Signatory



[A Govt of India Enterprise]

Annexure 2

FORM-1
BIDDER'S GENERAL INFORMATION

To,
Pawan Hans Limited,
Juhu Airport, S.V Road, Vile Parle (West)
Mumbai-400056

Sub: SUPPLY OF MISC ITEMS

1	Bidder Name (With Contact Person Name & Details)	
2	Status of Firm	Proprietorship Firm/Partnership firm/ Limited/Others If Others Specify: _____ [Enclose certificate of Registration]
3	Name of Proprietor/Partners/Directors of the firm/company	
4	Number of Years in Operation	
5	Address of Registered Office: *In case of Partnership firm, enclose letter mentioning current address of the firm and the full names and current addresses of all the partners of the firm.	City: District: State: PIN/ZIP:
6	Operation Address (if different from above)	City: District: State: PIN/ZIP:
8	Telephone Number [Mobile & Landline]	_____ (Country Code) (Area Code) (Telephone No.)
9	E-mail address	
10	Website	
11	Fax Number:	_____ (Country Code) (Area Code) (Telephone No.)

12	ISO Certification, if any	{If yes, please furnish details}
13	Bid Currency	
14	Banker's Name	
15	Branch	
17	Bank account number	
18	PAN No.	[Enclose copy of PAN Card]
19	GST Registration No.	[Enclose copy of GST Registration Certificate]
20	EPF Registration No.	[Enclose copy of EPF Registration Certificate]
21	ESI code No.	[Enclose copy of relevant document]
22	We (Bidder) are cover under the definition of section 2 (n) of the MSMED Act	Yes / No <i>(If the response to the above is "Yes", Bidder to provide Purchaser a copy of the Entrepreneurs Memorandum (EM) filled with the authority specified by the respective State Government.)</i>
23	Whether Micro/Small/Medium Enterprise	(Bidder to submit the relevant documents)

NB: Any documentary evidence in support of above to be digitally signed by bidder.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

SCHEDULE OF RATES (SOR)**Tender Ref No.: 2526/PHL/WR/MAT/LP/TE-001 DATED: 17.04.2025****SUBJECT: SUPPLY OF WATER PROOF EMERY PAPER & PLASTIC BUBBLE SHEET**

S.No.	Description	UOM	QTY	Unit price (Rs.) Including loading, unloading, P&F & transportation upto PHL stores	Amount (Rs.)	GST @__%	Amount Incl GST	Total Price Incl GST (Rs.)
			A	B	C = A X B	D	E = C X D	F = C+E
PART A - PLASTIC BUBBLE SHEET								
1	SHEET PLASTIC BUBBLE ; 530-550 gauge THK (PACKING IN 100 MTR LENGTH)	EA	20.00	-	-		-	-
Grand Total Incl GST@__ (Rs.)								-

SCHEDULE OF RATES (SOR)**Tender Ref No.: 2526/PHL/WR/MAT/LP/TE-001 DATED: 17.04.2025****SUBJECT: SUPPLY OF WATER PROOF EMERY PAPER & PLASTIC BUBBLE SHEET**

S.No.	Description	UOM	QTY	Unit price (Rs.) Including loading, unloading, P&F & transportation upto PHL stores	Amount (Rs.)	GST @__%	Amount Incl GST	Total Price Incl GST (Rs.)
PART B - WATER PROOF EMERY PAPER				-	-		-	-
1	WATER PROOF EMERY PAPER , GRADE: 400 (3M BRAND) SIZE :225MMX275MM, BLACK COLOR	EA	100.00	-	-		-	-
2	WATER PROOF EMERY PAPER 240(3M-BRAND)	EA	200.00	-	-		-	-
3	WATER PROOF EMERY PAPER 180(3M BRAND) SIZE :225MMX275MM	EA	200.00	-	-		-	-
4	WATER PROOF EMERY PAPER , GRADE: 320 (3M BRAND) SIZE :225MMX275MM	EA	200.00	-	-		-	-
5	WATER PROOF EMERY PAPER , GRADE: 80 (3M BRAND) SIZE :225MMX275MM	EA	200.00	-	-		-	-
6	WATER PROOF EMERY PAPER 280	EA	200.00	-	-		-	-
7	WATER PROOF EMERY PAPER , GRADE: 220 (3M BRAND) SIZE :225MMX275MM	EA	100.00	-	-		-	-
8	WATER PROOF EMERY PAPER, GRADE: 150(3M BRAND) SIZE :225MMX275MM	EA	200.00	-	-		-	-
9	WATER PROOF EMERY PAPER 120	EA	200.00	-	-		-	-
10	WATER PROOF EMERY PAPER 100	EA	200.00	-	-		-	-
Grand Total Incl GST@__ (Rs.)								-