

**PAWAN HANS LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**  
REGD. OFF.: Pawan Hans Towers, C-14, Sector-1, Noida-201301.(U.P.)  
CIN : U62200UP1985GOI129953

**NOTICE**

NOTICE is hereby given that the 38<sup>th</sup> Annual General Meeting (AGM) of the Members of the Company will be held on **Friday, the 29<sup>th</sup> December, 2023 at 10.30 AM** at Board Room, 8<sup>th</sup> Floor, Registered & Corporate Office, Pawan Hans Ltd., C-14, Sector-1, Noida-201301 through Video Conferencing (VC)/Other Audio Visual Means (OAVM) to transact the following business:-

**ORDINARY BUSINESS**

**Item No.1**

Consideration and adoption of Audited Financial Statements along with related documents.

**Item No.2**

Authorization to the Board of Directors for fixing the remuneration of the Auditors.

The link for attending the 38<sup>th</sup> AGM is given as hereunder:-

Video call link: <https://meet.google.com/qcp-amfs-bsz>

BY ORDER OF THE BOARD

(R.S. Chauhan)  
Company Secretary  
FCS No.- 8785

PLACE: NOIDA.

Dated: 27<sup>th</sup> December, 2023

To,

1. All Members of the Company
2. Statutory Auditors
3. Secretarial Auditor

**NOTES:**

- 1) Ministry of Corporate Affairs (“**MCA**”) has permitted the holding of the Annual General Meeting (“**AGM**”) through Video Conference (**VC**)/ Other Audio Visual Means (**OAVM**), without the physical presence of the Members at a common venue. Accordingly, AGM of the Company will be held through VC/OAVM, subject to other applicable provisions of the Companies Act, 2013 (“**Act**”).

- 2) Since the AGM will be held through VC/OAVM, there is no requirement for appointment of proxies.
- 3) Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.

**INSTRUCTIONS FOR MEMBERS ATTENDING THE AGM THROUGH VIDEO CONFERENCE (VC) OR OTHER AUDIO VISUAL MEANS (OAVM)**

1. For attending AGM through VC/OAVM, the link for VC/OAVM shall be shared with the members at their e-mail address available with the Company.
2. Facility of joining the AGM through VC/OAVM shall open 15 minutes before the time scheduled for the AGM.
3. Members are encouraged to join the Meeting through Laptops/iPads for better experience.
4. Members will be required to switch on the video facility and use Internet connection with a good speed to avoid any disturbance during the Meeting.
5. Please note that participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuations in their respective networks. It is therefore recommended to use stable Wi-Fi or LAN connection to minimize/mitigate any kind of aforesaid glitches.