

**PAWAN HANS LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**  
REGD. OFF.: C-14, Sector-1, Noida-201301(U.P.)  
CIN : U62200UP1985GOI129953

**NOTICE**

NOTICE is hereby given that the 39<sup>th</sup> Annual General Meeting (AGM) of the Members of the Company will be held on **Friday, the 27<sup>th</sup> December, 2024 at 03:00 P.M.** at Board Room, 8<sup>th</sup> Floor, Registered & Corporate Office, Pawan Hans Ltd., C-14, Sector-1, Noida-201301 through Video Conferencing (VC)/Other Audio Visual Means (OAVM) to transact the following business:-

**ORDINARY BUSINESS**

**Item No.1**

Consideration and adoption of Audited Financial Statements along with related documents.

**Item No.2**

Authorization to the Board of Directors for fixing the remuneration of Statutory Auditors for Financial Year 2024-25.

The link for attending the 39<sup>th</sup> AGM is given as hereunder:-

Video call link: <https://meet.google.com/aew-uhdu-ost>

**By order of the Board  
For PAWAN HANS LIMITED**



**(R.S. Chauhan)  
Company Secretary  
Membership No.: F8785**

Dated: 24 December, 2024  
Place: Noida

- To,
1. All Members of the Company
  2. Directors
  3. Statutory Auditors
  4. Secretarial Auditor

## NOTES:

1. Ministry of Corporate Affairs ("**MCA**") vide General Circular No.09/2024 dt. 19.09.2024 has permitted the companies to hold Annual General Meeting ("**AGM**") through Video Conference (**VC**)/ Other Audio Visual Means (**OAVM**), without the physical presence of the Members at a common venue. Accordingly, AGM of the Company for Financial Year 2023-24 will be held through VC/OAVM, subject to other applicable provisions of the Companies Act, 2013 ("**Act**").
2. Since, this AGM is being held, pursuant to the MCA Circulars, through VC / OAVM, therefore, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for the AGM and hence the Proxy Form, Route Map and Attendance Slip are not annexed to this Notice.
3. Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
4. None of the Directors of the Company has any interest in the Items mentioned above.
5. The meeting is being called at Shorter Notice.
6. The Register of Directors & KMP and their Shareholding maintained under Section 170 of the Companies Act, 2013, Register of Contracts and Arrangements in which Directors are interested maintained under Section 189 of the Companies Act, 2013 and all other documents referred to in the Notice will be available for inspection by the Members at the Registered Office of the Company on all working days during business hours and at the time of AGM of the Company at the venue of the Meeting.

## INSTRUCTIONS FOR MEMBERS ATTENDING AGM THROUGH VIDEO CONFERENCE (VC) OR OTHER AUDIO-VISUAL MEANS (OAVM)

1. For attending AGM through VC/OAVM, the link for VC/OAVM shall be shared with the members at their e-mail address available with the Company.
2. Facility of joining the AGM through VC/OAVM shall open 15 minutes before the time scheduled for the AGM.
3. Members are encouraged to join the Meeting through Laptops/iPads for better experience.
4. Members will be required to switch on the video facility and use Internet connection with a good speed to avoid any disturbance during the Meeting.
5. Please note that participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuations in their respective networks. It is therefore recommended to use stable Wi-Fi or LAN connection to minimize/mitigate any kind of aforesaid glitches.