



Certificate and Pledge by the Applicant

- (1) I hereby certify that the entries made by me in this form are correct to the best of my knowledge and I have not suppressed any information in any manner.
- (2) I understand that if at any stage it is found that I have provided any wrong information or have suppressed any information to seek admission to the institution, my admission shall stand cancelled automatically and I will have no claim on the seat or the dues paid.
- (3) I agree to observe and abide by all the rules and regulations of the Institution and the Hostels that may be laid down from time to time by the Institution authorities during the period of my studies and training and not to associate myself with any activity prejudicial to the discipline of the institution.
- (4) I fully understand that for any violation or infringement of these rules and regulations, disciplinary action can be taken against me by the authorities.
- (5) I hereby solemnly affirm and declare that I have never been disqualified by any Board/University or convicted on any account.
- (6) I hereby certify that I was not involved in any offence or illegal activities and no case is pending against me in any court of law.
- (7) I shall abide by the prescribed courses of reading and the modes of examinations which may prevail from time to time, even though these may be at variance with those of the previous years.
- (8) I am fully aware that ragging is strictly prohibited in the institute and Hostel. If I am found guilty of indulging in ragging, I am liable to be punished and expelled from the Institute.
- (9) I certify that I am a bonafide national of the Indian Union. * (* Strike out if not applicable)

Date: _____ Place: _____ (Signature of the Applicant)

Certificate by Father/Mother/Guardian

I certify that my son/daughter/ward _____ (name) has submitted this application with my consent and that I hold myself responsible for his/her good conduct and for his/her maintenance and payment of fees during the stay at the Institution. The entries made by him/her in this form are correct.

Date: _____ Place: _____ Relation of Guardian: _____ (Signature of Parent/Guardian)
(Note: Only elder brother/ sister or paternal/ maternal grandfather/ uncle can act as a guardian in case the applicant's father and mother both are not alive.)

List of Documents to be attached with the Application Form

1. Duly filled prescribed application form.
2. Six passport size and Four stamp size Photographs
3. Four sets of attested photocopies of 10th, 12th /Diploma/ Degree Mark sheets,
4. Certificate of caste (If applicable) and leaving certificate (As applicable).
5. Certificate of educational qualification and character.
6. Prescribed Medical certificate/s duly signed by a medical practitioner holding at least MBBS degree as per appendix -I.
7. Copy of passport, Visa and DGCA clearance for foreign students.
8. Registration fees by Demand Draft payable at Mumbai in favor of PAWAN HANS HELICOPTERS Ltd.

DDNumber _____ Date _____ Bank _____

Date: _____ Place: _____ (Signature of the Applicant)



PAWAN HANS
HELICOPTER TRAINING INSTITUTE
(PHTI)

Tick in the boxes of column 3, if documents are attached
CERTIFICATES ATTACHED
(Documents Must Be Arranged In the Following Order)

1	2	3	Verification By institute
Sl.No.	LIST OF CERTIFICATES	Tick if attached	
1.	Duly filled prescribed application form.		
2.	Six passport size and Four stamp size Photographs		
3.	Four sets of attested photocopies of 10 th , 12 th /Diploma/ Degree Mark sheets		
4.	Certificate of caste (If applicable) and leaving certificate (As applicable)		
5.	Certificate of educational Qualification and character.		
6.	Prescribed Medical certificates duly signed by a medical practitioner holding at least MBBS degree.		
7.	Copy of passport, Visa and DGCA clearance for Foreign students.		
8.	Registration fees by Demand Draft in favor of PAWAN HANS HELICOPTERS Ltd		

Date: _____ Place: _____ (Signature of the Applicant)

Office use only

To be filled by the Scrutiny Officer
Specific Remarks by the Scrutiny Officer:

- (i) Identity verified and found correct.
(ii) Eligible / Ineligible Specific reason for being ineligible
(iii) Deficient Document: (a) (b) (c) (d)

Dated: _____ **Remarks** _____ **Signature of Scrutiny Officer** _____

PAWAN HANS
HELICOPTER TRAINING INSTITUTE
(PHTI)

Acknowledgement

Received application No..... On.....
Category. Gen.....Sc.....ST.....OBC.....
.....
(Authorised signatory)

Stamp

Stream AME (Mechanical).....
AME (Avionics).....



PHTI

APPENDIX - 2

CERTIFICATE OF EDUCATIONAL QUALIFICATIONS AND CHARACTER

(To be submitted by all applicants)

(The certificate must be signed by the Head of the Institution where the candidate has studied for 12th Class, or Institution last attended)

Certified that Mr./Ms. _____
Son/ Daughter of Shri _____ passed his/her
10+2 examination from this college/school as a regular student in the year
_____.

He/She bears a good moral character and has not been disqualified by any
Board/University or convicted on any account.

Signature of Principal with seal.

Date:

Name of the Institution: _____

Address: _____



APPENDIX - 1

CERTIFICATE OF CASTE

(To be submitted by Scheduled Castes/Scheduled Tribes/OBC candidates)

Certified that Mr./Ms. _____
Son/ daughter of Shri _____
resident of _____ District _____
is a member of the Scheduled Castes/Scheduled Tribes/OBC and belongs to

_____ caste/ tribe/OBC which has been recognized as a Scheduled Caste/Tribe/OBC
vide notification No. _____
dated _____ issued by Government of _____ (State).

Date Seal Signature of the Revenue Officer of the District concerned, not below
the rank of Tehsildar.

Note: Certificate, if issued by other authority (not mentioned above), notification of
Government must be included.



APPENDIX-3

**PAWAN HANS
HELICOPTER TRAINING INSTITUTE
(PHTI)**

MEDICAL CERTIFICATE FOR PHYSICAL FITNESS

Mr/Ms. _____, whose signature is given below, has been medically examined by me.

He/She has the following physical disabilities.

* No physical disabilities

Signature of the applicant _____ Signature of Doctor _____

Date:- _____ Registration No. _____

MEDICAL CERTIFICATE FOR COLOUR VISION

(Certificate by Ophthalmology)

I, Dr. _____ hereby certify that I have examined Mr/Ms. _____ whose signature is appended below and certify that his colour vision is Normal/Defective safe/ Defective unsafe.
(Strike off which is not applicable)

The colour vision has been tested with:-

Pseudo – Isochromatic plates
Approved Lantern test
Any other test applicable

(Strike off which is not applicable)

Signature of Doctor _____

Registration No. _____

Signature of the applicant. _____ Date. _____



Admission Procedure

For application for provisional admission, candidates will be required to submit following documents:

1. Duly filled prescribed application form.
 2. Duly executed Indemnity Bond & undertaking by student.
 3. Six passport size and Four stamp size photographs.
 4. Four sets of attested photocopies of 10th 12th/Diploma/Degree Mark Sheet.
 5. Certificate of caste (As applicable).
 6. Certificate of educational qualification and character.
 7. Prescribed Medical certificate duly signed by a medical practitioner holding at least MBBS degree.
 8. Copy of passport, Visa and DGCA clearance for foreign students.
 9. Registration fees drawn thru Demand Draft in favor of PAWAN HANS HELICOPTERS Ltd. Payable at Mumbai
- Admission forms will not be accepted without above mentioned documents and registration Fees. Candidates should meet any of the above mentioned minimum qualification requirements for admission.

Rules of admission

1. If sufficient numbers of candidates are not available in reserved category, Seats will be offered in order of merit to General category.
2. Upon selection, candidates are required to remit total fees within two working days after personal interview failing which management will have right to cancel the admission.
3. A waiting list in order of merit shall be prepared and published in the institute notice board and call letters shall be dispatched to fill the vacant seats.
4. Application, complete in all respect, should reach the office of Chief Instructor, PAWAN HANS HELICOPTER TRAINING INSTITUTE (PHTI), Pawan Hans Helicopters Ltd. Juhu Airport, Swami Vivekananda Road, Vile Parle (west), Mumbai. Pin Code - 400 056 on or before 05.00 P.M on June 25th 2011. An application received late, for any reason whatsoever, shall not be entertained. The institute does not take any responsibility for postal delay or loss in transit. Subsequent to approval of the admission board, selected students will be sent an offer for provisional admission by mail/Courier/in person at the mailing address as mentioned in the application form.

GENERAL

1. Every candidate must indicate in his/her application, the category and engineering stream applied for. If no mention is made about the category in his/her application, the candidate will be considered only for the general category.
2. No candidate will be considered for admission against a category for which he/she has not applied. However, a reserved category candidate could be considered for admission against general category seats as per his/her general merit position. All such candidates will be required to present themselves in person before the interview board. They must produce at the time of interview, all the Original Certificate and affidavits required in support of their claim for admission.
3. Admitted candidates are required to deposit the original certificate with the Institute and duly executed in indemnity bond undertaking by students.
4. If any seat(s) fall vacant after first round of interview, the same will be filled up strictly on the basis of merit as per waiting list and availability of seat in a particular engineering stream. The candidates desirous of seeking admission against such seat(s) will have to be personally present for subsequent interview, along with the original certificates as mentioned in the call letter.
5. In case a candidate has previously secured admission in another institution and because of this reason, is unable to produce his/her original certificate at the time of attending the interview, he/she may be allowed provisional admission, provided he/she produces a certificate from the competent authority and on the authorized letter head of the institution, along with copies of his/her certificate attested by a Group A gazette officer. He/She will be required to produce his/her original certificate within a week time of getting such provisional admission otherwise his/her admission shall stand automatically cancelled.
6. A candidate, who reports late on the scheduled day of interview, or on any subsequent date of interview, will have no claim to a particular engineering stream according to his/her original merit position, but will be offered a seat in the stream where the seats are available at the time he/she presents himself/herself before the Admission Board.
7. The admission of those eligible candidates, who do not produce the original certificates and Demand Draft, within two days after selection, shall stand automatically cancelled and vacancies so caused shall be offered to the candidates next in order of merit. No correspondence or appeals whatsoever shall be entertained in this regard.
8. Attested copies of the certificates or similar other documents will not be entertained for granting admission to a candidate to the PHTI Courses.
9. Candidates shall attend the interview for admission at their own expenses. In case of any dispute regarding admission to PHTI course, the decision of the Admission board shall be final.



INSTRUCTIONS FOR STUDENTS

1. Students shall be punctual and regular in attendance. Any absence should be duly authorized and shall not exceed 20% of the total working days. In case the absence exceeds, the student shall compensate the deficiency by making up the attendance during the vacation or holidays.
2. Late coming without valid reason shall be viewed seriously and discouraged. Persistent late coming shall warrant disciplinary action.
3. Smoking is strictly prohibited in the institute and Hostel premises.
4. Students in the habit of consuming any intoxicating and psychoactive substance will be expelled from the institute.
5. PHTI holds the rights to amend the rules from time to time and the same will be applicable to all the students. Ignorance of rules does not absolve the students from their liabilities and duties.
6. Students shall maintain Log-Books for practical work and get them scrutinized by the instructors/shop in charges & periodically checked by Chief instructor.
7. Students shall be issued with Identity cards in display holder and strap. The identity card is to be displayed on person and must be presented whenever demanded by any faculty of PHTI or PHHL. Loss of Identity Card should be promptly reported to the issuing authority and to the nearest police station. Duplicate card will be issued after payment of Rs. 100/-
8. Students are responsible to the Chief Instructor or his designated representative of the institute for their conduct in the PHTI and PHHL premises.
9. Students are forbidden to enter Operational area, Work shops or Hanger without the permission of Chief Instructor.
10. Students shall behave in an orderly, disciplined and decent manner in the institute campus, Hangers, operational area, workshops, hostel premises and public places.
11. Students shall compulsory wear specified uniform. Students will not be permitted in the institute premises without uniform. The uniform is mandatory from Monday-Friday. Uniforms are not compulsory on Saturdays.
12. The institute does not allow sandals/slippers and discourage wearing heavy jewelry, hair coloring, nail polish, lipstick and other make-up.
13. Students are expected to maintain peace and harmony in all their activities and shall not indulge in any antinational, anti-government or anti-social activity. Any such indulgence shall be viewed seriously and student will be expelled from the institute.
14. All-important instructions, Notices shall be displayed on the notice boards of the institute, which should be read by the students. Failure to read notices will not be accepted as an excuse for non-compliance of instructions.
15. Students shall pay before admitting to the next semester for repairs/replacement of the institute property damaged or loss due to their carelessness.
16. Before issuing the course completion certificate to the students, a 'No Dues' certificate shall be required from the in charges of PHTI Library, PHTI workshops, PHTI offices, PHHL Library, PHHL major maintenance, PHHL line maintenance, PHHL workshop and from any other facility as notified from time to time.
17. It shall be obligatory for the students to intimate any changes of address and phone number to the PHTI management.
18. For all the matter pertaining to the institute and students, the decision of the chief instructor shall be final and shall be binding on the students & parents.
19. Persistent irregularity/absenteeism for more than 15 day with out prior permission may entail termination of the training course or being attached to lower batch.
20. Students is liable to pay all the dues prevalent at the time of his applying for formal withdrawal from the institute.
21. The original certificate/documents will remain with the institute till completion of the course or till the withdrawal from alities have been completed.
22. Fees must be paid by the due date mentioned in the prospectus and as intimated through notices, Semester fees should be paid in the first week of July and first week of January.
23. Use of mobile phone is strictly prohibited in the classroom, offices & campus.
24. Each student shall be responsible for safeguarding his/her personal belonging and valuables in hostel and in the institute campus.
25. All students must fill the AME examination forms through the institute.
26. Hostel allotment will be done by the institution on "First Come First Serve" basis.
27. Ragging in the institute or hostel is strictly prohibited.