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PAWAN HANS LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
REGD. OFF.: Pawan Hans Towers, C-14, Sector-1, Noida-201301.(U.P.)
CIN : U62200UP1985GOI129953

NOTICE

NOTICE is hereby given that the 35th Annual General Meeting (AGM) of the Members of the Company will be held on 30th December, 2020 at 2.30 PM at Conference Room, 8th Floor, Registered & Corporate Office, Pawan Hans Ltd., C-14, Sector-1, Noida-201301 through Video Conferencing/Other Audio Visual Means to transact the following business:-

ORDINARY BUSINESS

Item No.1

Consideration and adoption of Audited Financial Statements along with related documents by passing the following resolution as an Ordinary Resolution:-

"RESOLVED THAT the Audited Financial Statements of the Company for the financial year ended on 31.03.2020 together with the Board's Report and the Auditors' Report thereon and Comments of the Comptroller and Auditor General of India be and are hereby received, considered and adopted."

Item No.2

Authorisation to the Board of Directors for fixing the remuneration of the Auditors by passing the following resolution as an Ordinary Resolution:-

"RESOLVED THAT pursuant to applicable provisions under the Companies Act, 2013, the Board of Directors of the Company be and is hereby authorized to determine and fix the remuneration payable to Auditors of the Company as appointed by the Comptroller and Auditors General of India for the financial year 2020-21."

The link for attending the 35th AGM is given as hereunder:-

<https://meet.google.com/bfr-ijja-qmt>

BY ORDER OF THE BOARD



(R.S. Chauhan)
Company Secretary
FCS No.- 8785

PLACE: NOIDA.

Dated: 29th December, 2020

To,

1. All Members of the Company
2. Statutory Auditors
3. Secretarial Auditor

NOTES:

- 1) In view of the prevailing Covid-19 pandemic, the Ministry of Corporate Affairs ("**MCA**") has vide Circular No.20/2020 dated 05.05.2020 permitted the holding of the Annual General Meeting ("**AGM**") through Video Conference (**VC**)/ Other Audio Visual Means (**OAVM**), without the physical presence of the Members at a common venue. Accordingly, AGM of the Company will be held through VC/OAVM, subject to other applicable provisions of the Companies Act, 2013 ("**Act**").
- 2) Since the AGM will be held through VC/OAVM, there is no requirement for appointment of proxies.
- 3) Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.

INSTRUCTIONS FOR MEMBERS ATTENDING THE AGM THROUGH VIDEO CONFERENCE (VC) OR OTHER AUDIO VISUAL MEANS (OAVM)

1. For attending AGM through VC/OAVM, the link for VC/OAVM shall be shared with the members at their e-mail address available with the Company.
2. Facility of joining the AGM through VC/OAVM shall open 15 minutes before the time scheduled for the AGM.
3. Members are encouraged to join the Meeting through Laptops/iPads for better experience.
4. Members will be required to switch on the video facility and use Internet connection with a good speed to avoid any disturbance during the Meeting.
5. Please note that participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuations in their respective networks. It is therefore recommended to use stable Wi-Fi or LAN connection to minimize/mitigate any kind of aforesaid glitches.